TRANSMITTAL SLIP	DATE / 6 9.

TO: C/IT

ROOM NO.	BUILDING

REMARKS:

FROM: ADC

ROOM NO.	BUILDING	EXTENSION

FORM NO. 241
1 FEB 55
REPLACES FORM 36-8
WHICH MAY BE USED.   (47)

1 August 1984

MEMORANDUM FOR: Curriculum Committee

FROM: STAT
                  Assistant Director of Training for Curriculum

SUBJECT: Draft of Subject Areas/Courses

        Attached is a list of subject areas/courses that come to my
mind as being appropriate if we were to embark on an executive
"development" program for selected middle-level officers. I
will want to talk to you individually and collectively about the
concept--once we have something on paper to talk about. In the
meantime, look over the attached and let me know what you would
drop, or add, or de-emphasize.   STAT

Attachment

Distribution:
        D/OTE
        DD/OTE
        EXO/OTE
                                                                        STAT

DRAFT

Executive Development Program

+General Skills

     -writing
     -briefing
     -computer (computer literacy, VM, AIM, ?)
     -interpersonal (POCM-like)
     -equal opportunity (for women & minorities: "Thriving in
                       Their World"

+Management Skills

     -management/supervision in CIA (MDC)
     -counseling
     -analysis for managers
     -budgeting
     -leadership/styles, approaches, etc.

CIA Exposure

     -mid-career course or equivalent exposure to total Agency
     -series of one-week exposures to different offices (at
      Chief/Dep. Chief level)
     - *AIS*

Substance

     -USSR
     -intelligence futures: inpact of technology, collection and
      analytic trends
     -foreign and domestic challenges and opportunities for the
      U.S.
     - *Revolutions)*